



FOR YOUR INFORMATION AND CONSENT
TO THE APPLICANT FOR A PROPERTY MANAGED OR PROMOTED BY MASTERS REALTY PTY LTD

TENANCY PRIVACY STATEMENT

As a professional property manager Masters Realty Pty Ltd collects personal information about you when you make application for a lease/tenancy of a premise. You can ask for access to the personal information that we have about you or view our "Office Privacy Policy" by contacting us via:

Telephone: 07 3345 8822
Facsimile: 07 3345 4265
Email: sunnybank@mastersrealty.com.au
In person: Shop 37, Cnr McCullough St & Mains Road, Sunnybank

If you feel any of the personal information our office holds on you is inaccurate, incomplete or out-of-date you have the option to correct the details.

Primary Purpose

As a professional property manager, we collect your personal information to assess the risk in providing you with a lease/tenancy of a premise you have made application for. If the risk is considered acceptable by the Lessor you will be provided with a lease/tenancy of the premise.

To carry out this process and during the term of your tenancy, your personal information which you have provided or referral information that you have given us permission to check may be disclosed to:

- The Landlord
- The Landlord's lawyers
- The Landlord's mortgagee/insurers
- Referees you have nominated
- Organisations/Tradespeople required to carry out maintenance to the premise
- Rental Bond Authority
- Residential Tenancy Tribunals/Courts
- Mercantile Agents
- National Tenancy Database Pty Ltd, Tenancy Information Centre Australia, Barclay MIS and other tenant databases
- Other Real Estate Agents and Landlords

Secondary Purpose

We also collect your personal information to:

- Enable us, or the Landlord's lawyers, to prepare the lease/tenancy document for the premise
- Allow organisation/tradespeople to contact you in relation to maintenance matters relating to the premise
- Pay/release rental bonds to/from Rental Bond Authorities (where applicable)
- Refer to Mercantile Agents/Lawyers (where default/enforcement action is required)
- Refer to Landlord's Insurers
- Report your conduct as a tenant on Tenant Databases (when appropriate)

If your personal information as requested is not provided to us and you do not give your consent to the uses as listed above to which we provide your personal information, we cannot properly assess the risk of you fulfilling your obligations & responsibilities as a tenant to our client, or carry out our duties as professional property managers, as a consequence, we may have difficulty providing you with a lease/tenancy of a premise.

Signed by the Applicant:
(signature)

Printed Name:
(printed name)

Witness:

Dated at this day of, 20